








## View, Sort & Filter Resources

To view an existing resource, click the Resources icon in the navigation bar, then click the  icon in the Actions column. To edit the record, click the  icon.

### Resources



[Filter](#) [Add](#) [Share](#) 

Resource Name ↑	Description	Actions
Resource 1		 
Resource 2		 

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To filter the records by folder, click Filter, then select a folder.

### Filter By Folder

-  New Org
  -   Resources

[Filter](#)

To sort the records, click the column headers.